



Government of Tripura  
**DASARATHA DEB MEMORIAL COLLEGE**

Khowai, Tripura-799201  
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**NOTICE**

25/03/2022

A meeting of the Internal Complaint Committee will be held on 31/03/2022 in the chamber of the Principal at 2:30 PM. All the members of the said committee are hereby requested to attend the meeting.

Countersigned:

Principal i/c  
Dasaratha Deb Memorial College  
Khowai, Tripura  
**(Dr. B. C. DAS)**  
Principal (I/C)  
Dasaratha Deb Memorial College  
Khowai, Tripura.

Chairperson  
Internal Complaint Committee  
Dasaratha Deb Memorial College  
Khowai, Tripura



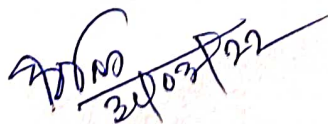
Meeting Minutes of the Internal Complaint Committee held on 31/03/2022

A meeting of the Internal Complaint Committee was held on 31/03/2022 in the chamber of the Principal at 2:30 PM. The meeting was presided by the Principal.

1. The following members of the Internal Complaint Committee were present in the meeting
  - a. Smt. Kalpana Das, Associate Professor, Political Science
  - b. Smt. Anamika Das, Associate Professor (Physics)
  - c. Smt. Sumita Chakraborty, PGT (Economics)
  - d. Shri Aswini Debbarma, Office Superintendent
  - e. Smt. Sutapa Acharjee, Head Clerk
  - f. Smt. Tama Majumder, Social Activist
  - g. Kimi Datta (Student, 6th Sem)
  - h. Priyanka Ghosh (Student, 6th Sem)
  - i. Lisa Debbarma (Student, 2nd Sem)
2. At the beginning the Chairperson, Smt. Kalpana Das welcomed all the members present in the meeting and brief the gathering the agenda of the meeting.
3. The Chairperson has congratulated all the members for making the institute safe for female students and staffs as there were no reports of any complain on sexual harassment in the campus.
4. After detailed discussion the member took to following resolution:
  - a) Students and Staffs will be made aware of the website of "SHe-Box Online Complaint Management System" [www.shebox.nic.in](http://www.shebox.nic.in)
  - b) Awareness and sensitization programme on Sexual Harassment in Working place will continue and poster and banners may be placed in prominent places for knowledge.
  - c) The female Guest Faculties and Students belonging to ST/SC/OBC and minorities must be sensitized regarding laws and help on with regards to sexual harassment in the campus.
  - d) Complain Drop Box must be placed in more places and monitored regularly.
5. The Chairperson thanked everyone present in the meeting.

The meeting ended with vote of thanks to the chair.

Countersigned:

  
31/03/22

Principal i/c  
Dasaratha Deb Memorial College  
Khowai, Tripura

(Dr. B. C. DAS)  
Principal (I/C)  
Dasaratha Deb Memorial College  
Khowai, Tripura.

  
31/03/2022

Chairperson  
Internal Complaint Committee  
Dasaratha Deb Memorial College  
Khowai, Tripura